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Gareth Owens LL.B Barrister/Bargyfreithiwr
Head of Legal and Democratic Services
Pennaeth Gwasanaethau Cyfreithiol a Democraataidd



To: **Members of the Community Profile & Partnerships Overview & Scrutiny Committee**

CS/NG

3 June 2014

Maureen Potter 01352 702322
maureen.potter@flintshire.gov.uk

Dear Sir / Madam

A meeting of the **COMMUNITY PROFILE & PARTNERSHIPS OVERVIEW & SCRUTINY COMMITTEE** will be held in the **DELYN COMMITTEE ROOM, COUNTY HALL, MOLD CH7 6NA** on **MONDAY, 9TH JUNE, 2014** at **2.00 PM** to consider the following items.

Yours faithfully

Democracy & Governance Manager

A G E N D A

- 1 **APOLOGIES**
- 2 **DECLARATIONS ON INTEREST (INCLUDING WHIPPING DECLARATIONS)**
- 3 **APPOINTMENT OF CHAIRMAN**
Nominations will be sought for a Chairman for the Committee.

County Hall, Mold. CH7 6NA
Tel. 01352 702400 DX 708591 Mold 4
www.flintshire.gov.uk
Neuadd y Sir, Yr Wyddgrug. CH7 6NR
Ffôn 01352 702400 DX 708591 Mold 4
www.siryfflint.gov.uk

The Council welcomes correspondence in Welsh or English
Mae'r Cyngor yn croesawau gohebiaeth yn y Cymraeg neu'r Saesneg

4 **APPOINTMENT OF VICE-CHAIR**

Nominations will be sought for a Vice-Chair for the Committee.

5 **MINUTES** (Pages 1 - 6)

To confirm as a correct record the minutes of the last meeting.

6 **FLINTSHIRE CREDIT UNION**

To receive a presentation from Tecwyn Owen, representative of Flintshire Credit Union.

7 **IMPROVEMENT PLAN 2014/15** (Pages 7 - 18)

Report of Chief Executive

8 **FORWARD WORK PROGRAMME** (Pages 19 - 22)

Report of Member Engagement Manager

COMMUNITY PROFILE AND PARTNERSHIPS
OVERVIEW AND SCRUTINY COMMITTEE
28 APRIL 2014

Minutes of the meeting of the Community Profile and Partnerships Overview and Scrutiny Committee of the Flintshire County Council held at County Hall, Mold on Monday, 28 April 2014.

PRESENT: Councillor Brian Dunn (Chairman)

Councillors: Ron Davies, Glenys Diskin, Chris Dolphin, Ian Dunbar, Ron Hampson, Brian Lloyd, Dave Mackie, Mike Reece, Paul Shotton, and Nigel Steele-Mortimer

APOLOGIES: Councillor Ian Smith

SUBSTITUTIONS: Councillor Ray Hughes for David Williams

ALSO PRESENT: Councillors Christine Jones and David Wisinger

CONTRIBUTORS: (For minute No. 50) Chief Executive, and the Policy and Performance Manager. (For minute No. 45) Mrs. Ann Steele-Mortimer, Clwyd Special Riding Centre. (For minute No.49) Mrs. Non Tudur Williams, Senior Stakeholder Manager, and Mrs. Sue Whittall, Area Manager, Post Office Limited.

ATTENDANCE: Member Engagement Manager and Committee Officer

43. DECLARATIONS OF INTEREST

Councillor Nigel Steele-Mortimer declared a personal interest in the following item due to a presentation being given by his wife on behalf of the Centre.

Agenda Item 4 – Clwyd Special Riding Centre

Councillor Chris Dolphin declared a personal interest in the following item due to the close family association of an individual who was a postmaster in a sub post office.

Agenda Item 5 - Post Office Modernisation.

Councillor Brian Dunn declared a personal interest in the following item as he was the owner of a sub Post Office.

Agenda Item 5 - Post Office Modernisation

Councillor Glenys Diskin declared a declared a personal interest in the following item as she was a Subpostmaster of a local Post Office.

Councillors Brian Dunn, Ian Dunbar, Mike Reece, and Paul Shotton declared a personal interest in the following agenda item as they were Members of the North Wales Fire & Rescue Authority.

Agenda Item 6 – Single Integrated Plan

44. MINUTES

The minutes of the meeting of the Committee held on 24 March 2014, were submitted.

RESOLVED:

That the minutes be approved as a correct record and signed by the Chairman.

45. CLWYD SPECIAL RIDING CENTRE

The Chairman welcomed and introduced Mrs. Ann Steele-Mortimer, a Trustee of the Clwyd Special Riding Centre, and invited her to give a presentation on behalf of the Centre.

Mrs. Steele-Mortimer provided background information and gave an overview of the aims, objectives and benefits of the Clwyd Special Riding Centre. She advised that the Centre aimed to provide people with additional needs the opportunity to ride, carriage drive or equestrian vault to benefit their health and well being. Mrs. Steele-Mortimer showed a short film which gave further background to the aims and workings of the Centre.

The Chairman thanked Mrs. Steele-Mortimer for an informative presentation and invited Members to raise questions.

In response to a question from Councillor Paul Shotton, Mrs. Steele-Mortimer explained that the Centre currently had 23 horses and the vast majority were part sponsored. She commented on the costs of running the Centre which had no regular income or grants and was dependent on fundraising and donations to continue.

In answer to a further query from Councillor Chris Dolphin, Mrs. Steele-Mortimer reported that member Groups of the riding for the Disabled Association visited the Centre from throughout the UK and the Centre's holiday accommodation was fully booked from March until the end of October.

Councillor Ray Hughes expressed his thanks for the outstanding work undertaken by the Clwyd Special Riding Centre and proposed that a visit to the Centre be arranged for the Committee at a future date.

The Chairman thanked Mrs. Steele-Mortimer for her responses to Members' questions and reiterated the appreciation expressed by Councillor Hughes, on behalf of the Committee, for the work undertaken by the Centre.

RESOLVED:

- (a) That the presentation be noted; and
- (b) That a visit to the Clwyd Special Riding Centre be arranged for the Committee.

46. VARIATION IN ORDER OF BUSINESS

The Chairman indicated that there would be a change in the order of the agenda and the item on the Forward Work Programme would be brought forward.

47. FORWARD WORK PROGRAMME

The Member Engagement Manager introduced the Forward Work Programme of the Committee. He drew attention to the change in time of the meetings of the Committee scheduled to be held on 9 June 2014 and 24 July 2014.

Members considered the Forward Work Programme and it was agreed that the Local Service Board and Strategic Partnerships end of year report would be submitted to the next meeting of the Committee to be held on 9 June 2014.

RESOLVED:

That the Forward Work Programme be agreed.

48. APPOINTMENT OF CHAIRMAN FOR THE MEETING DURING CONSIDERATION OF THE ITEM ON POST OFFICE MODERNISATION

Councillor Brian Dunn advised that he would vacate the Chair while he raised a number of concerns around the following item on Post Office Modernisation. In the absence of the Vice-Chairman, nominations were sought for a chairman for the meeting during consideration of the item.

RESOLVED:

That Councillor Ron Hampson be appointed Chairman for the meeting during consideration of the item on Post Office Modernisation.

49. POST OFFICE MODERNISATION

The Chairman welcomed and introduced Mrs. Non Tudur Williams, Senior Stakeholder Manager, and Mrs. Sue Whittall, Area Manager, and invited them to give a presentation on the Post Office modernisation.

Mrs. Williams provided background information and context and gave a presentation on the Post Office Strategy 2020. The main points of the presentation were:

- Securing the Future
- Transforming the Post Office to serve the changing needs of customers
- Government funding agreed to complete modernisation programme by 2018
- Commitment to maintain the branch network at around its current size of c11500
- Commitment to stay at the heart of local communities and support local businesses
- Making it easier for customers to access Post Office services when convenient for them

The Chairman thanked Mrs. Williams for an informative presentation and invited Members to raise questions.

Councillor Brian Dunn referred to the changes to contracts by the Post Office concerning how Subpostmasters received an income and commented on the removal of subsidies and quarterly payments and the introduction of payments for transactions only.

During discussion Members raised a number of further concerns and referred to the issue of customer and staff security specifically in relation to the new open-plan counters and extended opening hours.

The Chairman invited Councillor Christine Jones, who was not a member of the Committee, to speak at the meeting. Councillor Jones outlined the dissatisfaction which had been expressed by residents of her Ward concerning the changes which had been made to their local branch. She explained that she had detailed her concerns on the proposed changes in the customer engagement process but felt that these had been ignored.

Councillor Dave Mackie expressed apprehension that there could be a decline in the number of post office branches in local communities if they were deemed to no longer be a viable business concern as a result of the transformation changes.

Mrs. Williams acknowledged the concerns raised and reported on the significant investment being made to modernise and maintain the Post Office branch network to serve the changing needs of customers for the future. She gave an assurance that there was no programme of enforced branch closures

and that the Post Office was committed to remaining at the heart of local communities and supporting local businesses. She cited the recent opening of the Post Office facility at the Blue Bell in Halkyn and ongoing discussions concerning service provision at Mynydd Isa, as local examples. She continued that there was a demand for extending the current hours of business to enable customers to access services at a time which was convenient to them.

In response to the concerns raised around matters of security, Mrs. Williams and Mrs. Whittall advised that the safety and security of staff and customers was a key priority and any issues raised would be given utmost consideration. She referred to the widespread consultation which had been undertaken with stakeholders on the transformation of the network of Post Offices and commented on the benefits of modernisation in terms of increased customer satisfaction, rise in retail sales, and greater efficiencies in staffing and retail space.

Members were advised that income for subpostmasters, operating a new-style Main model branch would be protected for a period of three years. The Post Office was committed to maintaining the branch network at around its current size and to support community and outreach branches which were a focal point for local life which had no other suitable retailer nearby. Subpostmasters who wished to convert their branch would receive funding from the Post Office and would receive compensation if they wished to leave their business.

The Chairman thanked Mrs. Non Williams and Mrs. Sue Whittall for their detailed responses to Members questions.

RESOLVED:

That the presentation be noted.

50. SINGLE INTEGRATED PLAN 2013-2017

Councillor Brian Dunn returned to the Chair for the remainder of the meeting.

The Chief Executive presented the Single Integrated Plan 2013-2017 (SIP) of the Local Service Board. He provided background information and referred to the four priorities of the Local Service Board which each had detailed programme plans, governance and reporting arrangements. He advised that the Single Integrated Plan combined these commitments and activities into one plan. Flintshire's SIP was formally adopted by the Local Service Board on 3 April 2014 and subsequently endorsed at a meeting of the Cabinet on 15 April 2014.

The Policy and Performance Manager gave an overview of the four initial priorities and sub priorities which were detailed in the Flintshire SIP 2013-2017 which was distributed during the meeting. She explained that the

priorities had been chosen as those which could add most value and make a positive and lasting difference. During the lifetime of the SIP the in year priorities would be revisited and adapted according to need and circumstances.

During discussion the Chief Executive and the Policy and Performance Manager responded to the comments and queries raised by Members. Councillor Chris Dolphin referred to the support provided for residents from within Community First areas and commented on the need for support in other areas where there may be deprivation.

RESOLVED:

That the commitments in the Single Integrated Plan 2013-2017 be noted and the delivery of outcomes both as a partner to the Local Service Board and through the Council's Improvement and other principal plans be supported.

51. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE

There was one member of the press and no members of the public in attendance.

(The meeting commenced at 10.00 a.m. and ended at 12.25 p.m.)

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Chairman

FLINTSHIRE COUNTY COUNCIL

REPORT TO: **COMMUNITY PROFILE & PARTNERSHIPS
OVERVIEW & SCRUTINY COMMITTEE**

DATE: **MONDAY, 9 JUNE 2014**

REPORT BY: **CHIEF EXECUTIVE**

SUBJECT: **IMPROVEMENT PLAN 2014/15**

1.00 PURPOSE OF REPORT

1.01 To consider the content of the draft Improvement Plan 2014/15 and the “How achievement will be measured” document prior to final publication in June.

2.00 BACKGROUND

2.01 It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan. It is a statutory requirement for the County Council to adopt the Improvement Plan.

2.02 Improvement Objectives and an accompanying Improvement Plan were first set and adopted by the Council in 2011. For 2013/14 the Council thoroughly reviewed the priorities to streamline them and reset them with clearer outcome based aims. A revised set of eight priorities supported by a structure of sub-priorities was adopted.

2.03 The Plan presentation also changed providing detail for each of the priorities which were to have the most impact during the year. This has helped the organisation to concentrate on the outcomes where most immediate attention was needed.

2.04 The refresh also took into account the comments of the Wales Audit Office (WAO) on:-

- the opportunity to present a plan which would engage the wider public
- the adoption of a smaller set of ‘in-year’ priorities
- the further development of outcome based objectives which identify the impact for each priority
- the need to ensure that any revisions of the Plan are updated on the public website.

2.05 The WAO in its letter of September 2013 said that the presentation and content of the Improvement Plan (2013/14) “enables public

engagement with the Council priorities more effectively than in the past". It also commented positively that "The Plan is much shorter than before and now communicates clearly and succinctly how each of the Improvement Objectives relates to the Council's eight medium-term corporate priorities and to those of partners in the Local Service Board".

3.00 CONSIDERATIONS

3.01 For 2014/15 a review of the current priorities and sub-priorities has been undertaken to set: -

- priorities that continue into 2014/15 for sustained attention;
- priorities that can now be removed as completion of a time-limited piece of work e.g. Single Status;
- priorities which could be merged e.g. School Improvement and School Modernisation; and
- emerging priorities for 2014/15 e.g. People Change and Development.

3.02 For each sub-priority which continues to be high profile for 2014/15 there has been a review based on: -

- the reasoning for the priority status;
- what we will do and how we will measure achievement; and
- the risks that will need to be managed.

3.03 The extract from the working draft Improvement Plan (Appendix A) is presented for member consultation by Community Profile and Partnerships Overview and Scrutiny Committee prior to adoption of the Improvement Plan in June. Any slight technical changes are to be delegated to the Chief Executive in consultation with the Leader.

3.04 Appendix A contains those sub-priorities that will be monitored and reviewed by Community Profile and Partnerships Overview and Scrutiny Committee as part of quarterly Improvement Plan monitoring process. A full draft version of the Improvement Plan is available for Members to view in the Member's Library.

3.05 Following Member consultation the Improvement Plan for 2014/15 will be presented to Cabinet and later the County Council, for formal adoption, in June. It will be accompanied by an appendix which details the specific measures and milestones on which achievement will be measured.

3.06 An extract of the supporting document "How achievement will be measured - supporting milestones and measures" is attached at Appendix B. This extract details the measures with targets and milestones with completion dates that will be reported as part of the quarterly Improvement Plan monitoring.

- 3.07 A further document is attached at Appendix C which gives benchmarking information (2012/13) for the national indicators which Flintshire has including in its Improvement Plan. This is attached so that Members can compare Flintshire's historic performance with other Local Authorities in Wales and better consider the targets for 2014/15. The national data for 2013/14 is not yet available.

4.00 RECOMMENDATIONS

- 4.01 Members to consider the content of the draft Improvement Plan 2014/15 and the "How achievement will be measured" document prior to final publication in June.

5.00 FINANCIAL IMPLICATIONS

- 5.01 The Council's Medium Term Financial Plan is aligned to resource these priorities.

6.00 ANTI POVERTY IMPACT

- 6.01 Poverty is a specific priority within the Improvement Plan 2014/15.

7.00 ENVIRONMENTAL IMPACT

- 7.01 Environment is a specific priority within the Improvement Plan 2014/15.

8.00 EQUALITIES IMPACT

- 8.01 Equalities will be taken into consideration through any policy changes determined by the Plan and its implementation.

9.00 PERSONNEL IMPLICATIONS

- 9.01 Any personnel implications will be considered through any relevant changes determined by the Plan and its implementation.

10.00 CONSULTATION REQUIRED

- 10.01 Overview and Scrutiny Committees are being invited to review the priorities, and particularly the "How achievement will be measured" document.

- 10.02 Feedback on the Improvement Plan is invited to assist with both contributing on our priorities and further improvement in presentation and format. This feedback is encouraged from the public, workforce, our key partners and businesses.

11.00 CONSULTATION UNDERTAKEN

11.01 Corporate Management Team and senior officers have contributed and helped shape the Improvement Plan 2014/15. In addition the Wales Audit Office has been informally consulted.

12.00 APPENDICES

Appendix A – Draft Improvement Plan Sub-priorities for Community Profile and Partnerships Overview and Scrutiny Committee.

Appendix B – Extract of the supporting document “How achievement will be measured”.

Appendix C – Benchmarking data for 2012/13 for the national indicators included in Flintshire’s Improvement Plan.

LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985 BACKGROUND DOCUMENTS

Contact Officer: Vicki Robarts
Telephone: 01352 701457
Email: vicki_c_robarts@flintshire.gov.uk

Priority	Sub-Priority	Impact
Safe Communities	Community Safety	Keep people and communities safe

This is a priority this year because we need to:

- Support the victims of domestic abuse.
- Address the impact of substance misuse on individuals and their families in the County.
- Reduce people's actual and perceived fear of crime in their communities.
- Continue to manage anti-social behaviour and increase public confidence in how we do that.

What we will do in 2014/15:

1. Contribute to the delivery of the North Wales Community Safety Plan priorities:

- Reduce the impact of domestic abuse on high risk repeat victims
- Raise awareness of sexual violence amongst young people
- Manage the impacts of anti-social behaviour
- Manage the impacts of substance misuse

Achievement will be measured through:

- Delivery of the work programme for the North Wales Safer Communities Board
- Fewer high risk repeat victims of domestic abuse
- Percentage of young people reporting increased awareness of sexual violence following interventions at school
- Determine the feasibility of producing and implementing a Flintshire wide anti-social behaviour strategy
- 'Completed treatments' and waiting times for substance misuse services

2. Reduce fear of crime by:

- Making best use of the latest technologies including closed circuit television (CCTV)
- Ensuring the street-lighting system is working effectively
- Removing graffiti within the Streetscene timescales

Achievement will be measured through:

- Sustaining a workable network of CCTV provision
- The time taken to repair streetlight failures
- Remove graffiti from Council buildings and property within the agreed Streetscene timescales
- Improve the environment through the use of environmental visual audits (EVAs) in partnership with North Wales Police

3. Develop further awareness and profile of the Council's approach to Safeguarding which includes the wider issues of prevention of human trafficking and sexual exploitation.

Achievement will be measured through:

- The impact of introducing a single Safeguarding Unit beginning with the co-location of the Adult and Children's Safeguarding teams
- Effectiveness of the new service arrangements with Barnados.

Risks to Manage:

- How we can improve the public's perception of safety in the community.

- How we can fund the provision of CCTV with local partners.
- Ensuring that new Community Safety Partnership arrangements work effectively.

What we mean by:

Substance Misuse – the continued use of drugs or alcohol despite negative consequence to the individual using, their friends, family and the community.

Human Trafficking – ‘trade’ in people, most commonly for the purpose of sexual slavery, forced labour or for the extraction of organs or tissues.

Sexual Exploitation – the use of another person in non-consensual sex for profit.

Anti-social Behaviour – behaviour that lacks consideration for others and that may cause damage to society, whether intentionally or through negligence.

CCTV – to prevent and respond to crime and disorder.

Environmental Visual Audits – detailed “community intelligence” to support both crime reduction and deliver other improvements to quality of life issues via partnership working.

DRAFT

Priority	Sub-Priority	Impact
Safe Communities	Community Safety	Keep people and communities safe

What we will do in 2014/15:

1. Contribute to the delivery of the North Wales Community Safety Plan priorities:

- Reduce the impact of domestic abuse on high risk repeat victims
- Raise awareness of sexual violence amongst young people
- Manage the impacts of anti-social behaviour
- Manage the impacts of substance misuse

Achievement will be measured through:

Delivery of the work programme for the North Wales Safer Communities Board

Fewer high risk repeat victims of domestic abuse

Percentage of young people reporting increased awareness of sexual violence following interventions at school

Determine the feasibility of producing and implementing a Flintshire wide anti-social behaviour strategy

'Completed treatments' and waiting times for substance misuse services

Achievement Milestones for strategy and action plans:

Delivery of the work programme for the North Wales Safer Communities Board by February 2015

Determine the feasibility of producing and implementing a Flintshire wide anti-social behaviour strategy by March 2015

Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target
IPSC1M1 - Fewer high risk repeat victims of domestic abuse	Chief Officer – Planning and Environment	28%	28%	28%
IPSC1M2 - Numbers of schools accessing Cats Paw Theatre Productions		12 schools (100%)	6 schools	18 schools
IPSC1M3 - Percentage of young people reporting increased awareness following Performances of Cats Paw Production		90%	87%	90%

IPSC1M4 - Achieve a waiting time of less than 20 days from referral to treatment (KPI 2)		67.08%	80%	80%
IPSC1M5 - Substance Misuse Treatment Completes (KPI 6)		69.53%	80%	80%
SCY/003a - All young people on a statutory order with a substance misuse issue are offered an appointment with a substance misuse worker within 5 working days *	Chief Officer – Social Care	88.6%	85% - 100%	85% - 100%
SCY/003b - All young people on a statutory order with a substance misuse issue are offered an intervention within 10 working days *		100%	85% - 100%	85% - 100%

* A range has been set for the targets so as to allow for the large changes in percentages that are possible due to the small cohort sizes

2. Reduce fear of crime by:

- Making best use of the latest technologies including closed circuit television (CCTV)
- Ensuring the street-lighting system is working effectively
- Removing graffiti within the Streetscene timescales

Achievement will be measured through:

Sustaining a workable network of CCTV provision

The time taken to repair streetlight failures

Remove graffiti from Council buildings and property within the agreed Streetscene timescales

Improve the environment through the use of environmental visual audits (EVAs) in partnership with North Wales Police

Achievement Milestones for strategy and action plans:

Meeting the agreed timetable for implementing changes to CCTV provision by March 2015

Achievement Measures	Lead Officer	2013/14 Baseline Data	2014/15 Target	2016/17 Aspirational Target
THS/009 - The average number of calendar days taken to repair street lamp failures during the year	Chief Officer – Transport and Streetscene	3 days	3 days	3 days
IPSC2M5 - Installation and replacement of structurally failed street lighting columns		5%	5%	6% per year

Remove graffiti from Council buildings and property within the agreed Streetscene timescales		2 working days	2 working days	2 working days
Percentage of wards who have agreed a protocol for EVAs and identified priority areas.		100%	90% - 100%	90% - 100%

3. Develop further awareness and profile of the Council's approach to Safeguarding which includes the wider issues of prevention of human trafficking and sexual exploitation.

Achievement will be measured through:

The impact of introducing a single Safeguarding Unit beginning with the co- location of the Adult and Children's Safeguarding teams.
 Roll out of Human Trafficking training via the Flintshire Wrexham Local Safeguarding Children Board.
 Capturing data on children who are reporting missing.

Achievement Milestones for strategy and action plans:

Co-location of the Adult and Children's Safeguarding teams by October 2014.
 Roll out of Human Trafficking training via the FWLSCB by March 2015.
 Extension of existing mechanisms for reporting children missing from care, to include all children who are reported missing, by October 2014.

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Achievement Measure	Flintshire Performance 2012/13	Flintshire Rank and Quartile	Wales Average 2012/13 (median)	Best in Wales 2012/13	Upper Quartile 2012/13	Worst in Wales 2012/13
THS/009 - The average number of calendar days taken to repair street lamp failures during the year	2.98 days	9 th Mid Quartile	3.48 days	1.4 days	2.79 days	9.47 days
SCY/003a - All young people on a statutory order with a substance misuse issue are offered an appointment with a substance misuse worker within 5 working days	97.6%	6 th Mid Quartile	94.2%	100%	98.1%	51.2%
SCY/003b - All young people on a statutory order with a substance misuse issue are offered an intervention within 10 working days	100%	Joint 1 st Top Quartile	100%	100%	100%	69.2%

2013/14 data is not yet available for comparative purposes

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FLINTSHIRE COUNTY COUNCIL

REPORT TO: **COMMUNITY PROFILE & PARTNERSHIPS OVERVIEW & SCRUTINY COMMITTEE**

DATE: **MONDAY 9 JUNE 2014**

REPORT BY: **MEMBER ENGAGEMENT MANAGER**

SUBJECT: **FORWARD WORK PROGRAMME**

1.00 PURPOSE OF REPORT

1.01 To consider the Forward Work Programme of the Community Profile & Partnerships Overview & Scrutiny Committee.

2.00 BACKGROUND

2.01 Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council, or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Strategic Assessment of Risks & Challenges.

2.02 In identifying topics for future consideration, it is useful or a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:

1. Will the review contribute to the Council's priorities and/or objectives?
2. Are there issues of weak or poor performance?
3. How, where and why were the issues identified?
4. Do local communities think the issues are important and is there any evidence of this? Is there evidence of public dissatisfaction?
5. Is there new Government guidance or legislation?
6. Have inspections been carried out?
7. Is this area already the subject of an ongoing review?

3.00 CONSIDERATIONS

3.01 Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work Programme of the Committees of which they are members. By reviewing and prioritising the forward work programme Members are able to ensure it is member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

4.00 RECOMMENDATIONS

4.01 That the Committee considers the draft Forward Work Programme attached as Appendix 1 and approve/amend as necessary.

5.00 FINANCIAL IMPLICATIONS

None as a result of this report.

6.00 ANTI POVERTY IMPACT

None as a result of this report.

7.00 ENVIRONMENTAL IMPACT

None as a result of this report.

8.00 EQUALITIES IMPACT

None as a result of this report.

9.00 PERSONNEL IMPLICATIONS

None as a result of this report.

10.00 CONSULTATION REQUIRED

N/A

11.00 CONSULTATION UNDERTAKEN

Publication of this report constitutes consultation.

12.00 APPENDICES

Appendix 1 – Forward Work Programme

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

None.

Contact Officer: Robert Robins
Telephone: 01352 702320
Email: Robert_robins@Flintshire.gov.uk

Community Profile & Partnerships Overview & Scrutiny Committee
FORWARD WORK PROGRAMME 2013/14

DATE	TOPIC	PURPOSE	RESPONSIBLE / CONTACT OFFICER
Tuesday 15 th July 2.30pm	Site visit to Clwyd Special riding Centre (Transport being provided, therefore names of those wishing to attend needed in advance)	Information	Jan Kelly
Thursday 24 th July 2014 10.00 a.m. Time and date of meeting changed	Annual Community Safety Partnership Update (This is the statutory crime & disorder scrutiny meeting) Local Service Board and Partnerships End of Year Report	Monitoring progress and meeting statutory requirements Monitoring progress	Chief Executive/Sian Jones Karen Armstrong
Monday, 8 th September 2014 10.00			
Monday 13 th October 21014 10.00	Quarter One Performance Reports		

Community Profile & Partnerships Overview & Scrutiny Committee
FORWARD WORK PROGRAMME 2013/14

Appendix 1

Monday 17 th November 2014 10.00	Quarter two performance reports		
Thursday 18 th December 2014 14.00			

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Items to be scheduled

- Coleg Cambria
- WLGA national overview
- County Forum and the Charter